

FOOD PROCUREMENT

It is the policy of the Holdenville Board of Education to follow acceptable practices in the procurement of food supplies for this school district. Acceptable practices are those set forth in federal law, Oklahoma statutes, and Department of Education regulations.

No employee, officer, or agent of this school district shall participate in the selection of or in the award or administration of a contract for food procurement if a conflict of interest, real or apparent, would be involved.

Conflicts of interest arise when any of the following has a financial or other interest in the firm selected for the award:

- The employee, officer, or agent
- Any member of his/her immediate family
- His/her partner
- An organization which employs or is about to employ any of the above

Officers, employees, and agents of this school district shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. Prohibited favors include purchasing food items at cost or retail from a vendor.

Officers, employees, contractors, and agents are expected to be aware of the penalties established by the Anti-kickback Act of 1974 as codified by Oklahoma Statutes, Title 74, Section 3401, et seq.

The superintendent is directed to establish a regulation setting forth acceptable procurement procedures for this district.

REFERENCE: Oklahoma Department of Education Directive, 6/6/88
74 O.S. § 85.1, et seq.
74 O.S. § 3401, et seq.

SFA will take steps to assure that small, minority and Women's businesses enterprises and labor surplus firms are used when possible.